



No. TEVTA/DG-HRM/Vacations/2021

Dated: 12-07-2021

NOTIFICATION

Summer Vacations in TEVTA Institutions during the current academic year 2020-21 will be observed as per the following schedule:

Sr. No	Institute	Trade/ Course Name	Vacations Schedule
1.	All GCTs / GSPCT / GSTCs / GVTIs (Women) / SCs	DAE / DDM / DVTT / DVTD & One year program	16.07.2021 to 01.08.2021
2.	All GTTIs / SCs	G-II & G-III (Morning & Evening).	
3.	GTTCs / SCs	One year program (Morning & Evening)	
4.	ATC's	G-II & G- III Level	

Note:

- I. Administrative and supporting staff will not avail summer vacations & will get credit of leave as admissible under the rules.
- II. All the Principals are advised to ensure physical verification of Main Store / Petty Stores / Labs / Workshops / Library, etc. and maintenance of Equipment / Furniture & Fixture etc. by engaging the institute staff.
- III. Staff retained during the summer vacations will avail relief as admissible under provision of Rule-4 of the Punjab Leave Rules 1981.
- IV. All Principals will issue formal orders for retention of staff during the summer vacations depicting the assignment of each individual and endorse the copy of the orders to the Accountant General Punjab Lahore / District Accounts Officer concerned for the credit of their Earned Leave as admissible under the rules.
- V. All Short Courses (NAVTTTC/HNP/Others), being offered at respective institutes, shall continue during summer vacations, as per schedule.
- VI. Teachers nominated for training by the Training Section shall attend designated training course(s).
- VII. **TEVTA Institutions in Murree, Kotli Sattian & Fort Minro will not observe summer vacations. However, these institutions will observe winter vacations as per schedule to be issued later on.**

Endst: No. Even,
Dated: July 12, 2021

CHAIRPERSON
TEVTA

A copy is forwarded for information and necessary action to:-

1. The Accountant General, Punjab, Lahore.
2. The Principal Secretary to the Chief Minister Punjab for kind perusal & information.
3. The Secretary to Government of the Punjab, Industries, Commerce, Investment & Skill Development Department Lahore for kind perusal & information.
4. All Director (s) General, TEVTA Secretariat, Lahore.
5. All Addl. Director (s) General, TEVTA Secretariat, Lahore.
6. All Regional Directors TEVTA in the Punjab.
7. All Directors, TEVTA Secretariat, Lahore.
8. All District Accounts Officers in Punjab.
9. All Principals of Institutions/Colleges working under TEVTA Punjab.
10. Special Assistant to Chairperson, TEVTA Secretariat, Lahore.
11. PS to C.O.O. TEVTA Secretariat, Lahore.
12. Master File.

ISSUED 12/7/21
TEVTA SECRETARIAT
GULBERG ROAD LAHORE
326
54359-694

Director (HR) 12/07/2021