



TEVTA SECRETARIAT

Government of the Punjab
Technical Education & Vocational Training Authority
96-H Gulberg-II, Lahore.
Phone No. 5879669 Fax: 5879809



No. TEVTA/GM (Ops) Notification-34./2009

Dated: October 26, 2009

NOTIFICATION

SUBJECT: SECURITY ARRANGEMENTS OF PUBLIC/ PRIVATE TECHNICAL/VOCCATIONAL/COMMERCE INSTITUTIONS.

The Home Department, Government of the Punjab, vide letter No. SO(IS-II)/3-3/2008(Bldg) dated 19-10-2009 (copy enclosed) has issued instructions to the Police Department, all the Divisional Commissioners and the District Coordination Officers for making necessary arrangements against the present threats of terrorism. The following measures **SHALL** be ensured in all Technical, Vocational & Commerce institutions (Government & Private):-

1- Categorization of Technical/Vocational/Commerce (Government & Private):

- i. **CATEGORY – A** : All GCTs/GPIs/GCCs/GITs.
- ii. **CATEGORY - B**: All other Technical/ Vocational/Commerce Institutions.

2- GENERAL SECURITY MEASURES APPLICABLE TO ALL CATEGORIES OF INSTITUTES.

- i. Holding Parent Teacher Meetings for sharing responsibility regarding security and safety of students/ schools.
- ii. Sensitization of students about their role during crises/ security arrangements.
- iii. Civil Defence Training of students, teachers etc. and ensure rehearsal in consultation with Civil Defence Department.
- iv. Ensuring the duty of Chowkidars and other class-IV employees in uniform, and I.D Card with photos. Their duty rosters may be in a written format. (All Class-IV) employees especially Chowkidars to be got vetted/ checked through special branch of police department).
- v. Institutes Buses not to be operated.

- vi. Rescue plan to be chalked out and ensure participation in the seminar being arranged by the District Coordination Officers at district level on terrorism.
- vii. In case of any emergency, police may be informed immediately.

3. Special arrangements Category-A Institutions.

- i. Raising the Boundary Walls up to 8-feet at least.
- ii. Deployment of Security Guards/ Police Guards at the gates in coordination with Local Police Authority.
- iii. Fixing of barriers in the passages/ entry/ exit points.
- iv. Arrangements of Security C.C.T.V. Cameras.
- v. Arrangements of Walk through Gates.
- vi. In case of any emergency, police may be informed immediately.

4. Special Measures for Category-B Institutions.

All six arrangements stated in para-3 above except CCTV Camera, Walk through Gates and Armed Security Guards (Security Guard without arms however be ensured).

This may be assigned **High Top Priority** and ensure coordination with local administration, police, community and other allied departments for implementation of above referred points in letter and spirit. The Heads of Institutions, Zonal Managers and District Managers concerned will be held responsible in case of any security lapse.



**(KHAWAJA ADNAN ZAHIR)
General Manager (Operations)**

No Even & dated 26-10-2009.

Copy to:-

1. The PS to Chief Secretary, Government of the Punjab, Lahore
2. The PS to Home Secretary, Government of the Punjab, Lahore
3. The PS to Inspector General Police, Punjab, Lahore.
4. All the Divisional Commissioners in the Punjab.
5. All the District Coordination Officers in the Punjab.
6. All the Regional Police Officers in the Punjab.
7. All the District Police Officers in the Punjab.
8. All General Managers/Zonal Managers/ District Managers.
9. The Chairman, PBTE/Secretary PBTE/ Controller PBTE with the request to ensure compliance in private institutes as well.
10. All Head of Institutes.
11. PSO to Chairman/ PS to Secretary/ PS to COO TEVTA.
12. Manager (MIS) to place on web as well as circulation through email.
13. Notice Board.
14. Master File.

IMMEDIATE.



No. SO (IS.II)3-3/2008(Bldg)
GOVERNMENT OF THE PUNJAB
HOME DEPARTMENT
Dated Lahore, the 19th October, 2009

To

1. The Provincial Police Officer/ IGP,
Punjab, Lahore.
Attention: i) **AIG (Operations), Lahore.**
ii) **CCPO, Lahore/ All RPOs / CPOs in the Punjab.**
iii) **All DPOs in the Punjab.**
2. All the Divisional Commissioners in the Punjab/ **Convener,**
Divisional Intelligence Committees.
3. All the District Coordination Officers in the Punjab / **Convener,**
District Intelligence Committees.

SUBJECT:- SECURITY ARRANGEMENTS OF PUBLIC/ PRIVATE EDUCATIONAL INSTITUTIONS AND SCHOOLS / COLLEGES / UNIVERSITIES IN PUNJAB.

Reference this Department's minutes of meetings dated 18.04.2009, 20.08.2009, 28.08.2009, 01.09.2009, 14.09.2009 and this Department's letters of even number dated 12.03.2008, 08.06.2008, 04.10.2008, 11.04.2009 and 20.06.2009, on the above captioned subject.

2. Chief Minister Punjab has desired that the list of all Schools requiring security in the respective districts be compiled at the district level and adequacy of deployed security measures **for ensuring foolproof security of each and every school** be personally checked by the respective Divisional S. Ps and **consolidated report be furnished by 1200 hours on 20.10.2009.**

3. It is, therefore, requested that list of Schools requiring security be immediately finalized through District Intelligence Committees as already required by this Department's minutes of meetings referred to above and report of security measures deployed at the respective Schools be furnished to this Department through respective Commissioners / RPOs/CPOs/CCPO, Lahore on the enclosed proforma 'A' & 'B' by 1200 hours on 20.10.2009 for onward transmission to Chief Minister's Secretariat.

(USMAN ANWAR)
ADDITIONAL SECRETARY
(Internal Security)

C.C.

1. Chief Secretary, Punjab.
2. Secretary to Chief Minister, Punjab.
3. Secretary, Higher Education Department.
4. Secretary, Schools Education Department.
5. P.S. to Home Secretary Punjab.