



GOVERNMENT OF THE PUNJAB  
TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY  
96- H Gulberg -II, Behind Siddique Trade Centre Lahore.



Dated: <sup>rd</sup>23 November 2011

## NOTIFICATION

No. TEVTA/BUD/C&G/2011:- The following policy for payment of remuneration to the teaching / non- teaching staff of the institutions offering City and Guilds program is notified for information and necessary action:-

### A. FOR TEACHING STAFF

The teaching staff engaged for taking classes of City and Guilds training program shall be paid remuneration on the following rate;

Sr. No.	Qualification of the Trainers / Assessors	Rate per period
1	M. Sc. Engg.	Rs. 700/-
2	B.Sc. Engg. / Master Degree / B. Tech. (Hons.) (Four Years Program)	Rs. 500/-
3	B.Tech. (Pass Two Years Program).	Rs. 400/-
4	DAE (With Teaching Experience) or Below	Rs. 300/-

### B. FOR NONTEACHING STAFF

The non-teaching staff will receive the following remuneration:

Sr. No.	Designation of Non-Teaching Staff	Rate per Month
1	Principal / Assessment Manager / Course Coordinator	Rs. 6000/-
2	Internal Verifier / Chief Instructor (Per Course / Group of Course)	Rs. 2500/-
3	Head Clerk / Student Clerk	Rs. 2000/-
4	Accounts officer / Accountant / Account Clerk	Rs. 2000/-
5	Shop Assistant (One for each Lab)	Rs.1500

6	Shop Attendant (one for each workshop)	Rs.1000
7	Naib Qasid 2 (one for Principal and one for Office)	Rs.1000

**Note:**

- *The Non-teaching Staff if already engaged in R2 program shall receive remuneration only from one program at a time i.e. from R2 or City & Guilds whichever is beneficial to them.*
- *Para 4.4 of SOP for City & Guilds Programme shall be deemed to have been modified to this extent.*

**Fakhar Cheema**  
General Manger (F & A)  
TEVTA

No. Even & Date:  
November 23, 2011

**CC:**

1. All General Manager TEVTA Secretariat Lahore.
2. All Zonal Managers TEVTA Lahore, Rawalpindi, Multan.
3. DGM Coordination and Communication TEVTA Secretariat
4. All District Managers in TEVTA.
5. All Concerned Principal running City & Guilds Program.
6. Manager Finance TEVTA Secretariat Lahore.
7. Manager Accreditation and Certification TEVTA Secretariat Lahore.
8. Manager MIS TEVTA Secretariat Lahore.
9. P.S. to Chairperson TEVTA Secretariat Lahore.
10. P.S. to COO TEVTA Secretariat Lahore.

  
DGM (Finance)  
TEVTA