



**NOTIFICATION**

Dated: The Lahore, January, 2010

No. TEVTA/F&A/1-10 In Partial Modification of this Secretariat Notification No. TEVTA/F&A/1-10 dated 22-04-2006 and in supersession of Notification No. TEVTA/F&A/1-10 dated 19-12-2009 and 01.01.2010, the following qualification and experience for the posts mentioned against each is hereby notified as under:-

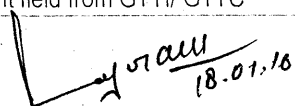
Sr. No.	Designation	PS	Qualification	Experience in relevant field
1.	Principal ( Technical Stream)	BS-19	B.Sc. Engineering registered with Pakistan Engineering Council.	12 years, Computer literate.
2.	Principal (Commerce stream).	BS-19	M.Com/ MBE/ MBA(F) with B.Com	12 years, Computer literate.
3.	Industrial Trg. Officer. (Technical stream)	BS-19	B.Sc. Engg.	12 years, Computer literate.
4.	Chief Instructor.	BS-19	MBA(F) with B.Com/M.Com/ M.A/ M.Sc. / B.Sc. (Engg.) / B. Tech. (Honors) M.C.S/ BCS (Honors)	12 years, Computer literate.
5.	Vice Principal (Comm.)	BS-18	M.Com/ MBE/ MBA(F) with B.Com	05years, Computer literate.
6.	Principal ( GTTI)	BS-18	B.Sc. Engg. in the relevant field	05 years, Computer literate.
7.	Head of Department	BS-18	B.Sc. Engg in the relevant technology	05 years, Computer literate.
8.	Senior Instructor.	BS-18	MBA(F) with B.Com/M.Com/ M.A/ M.Sc./ B.Sc. (Engg.) in relevant field/ B. Tech. (Honors) M.C.S/ BCS (Honors)	05 years, Computer literate.
9.	Instructor	BS-17	MBA(F) with B.Com/M.Com/BSc. (Engg.)/ BTech (Hons)/ MCS / BCS (Honors), MBE with short hand for Instructor (English short hand)	Computer literate for non MCS/BCS posts
10.	Lecturer	BS-17	M.A/ M.Sc. / B.Sc. (Engg.) in relevant field/ M.C.S/ BCS (Honors)	Computer literate for non MCS/BCS posts
11.	Librarian,	BS-17	Master degree in Library Science	2 years. Computer literate.
12.	Librarian,	BS-16	<b>B.Com/BCS</b> or equivalent plus Diploma in Library Sciences	2 years. Computer literate.
13.	DPE	BS-17	MA (Physical Education).	3 years, Computer literate.
14.	DPE	BS-16	MA (Physical Education).	1 year, Computer literate.
15.	Project Officer. (RM GTC)	BS-17	M.Sc. (Home Economics) M.A (Fine Art) with graphics designing <b>OR</b> B.Sc. (Home Economics) /B.A Fine art with graphics designing).	3 years. Computer Literate. 5 years Computer literate.
16.	Medical Officer.	BS-17	MBBS, Redg. with PMDC	3 years

*Y. Raw*  
18.01.10

Sr. No.	Designation	PS	Qualification	Experience in relevant field
17.	Workshop Manager/ Center Incharge GTTC (Male)	BS-16	BA/B.Sc. (2 <sup>nd</sup> Division) with DAE <b>OR</b> DAE (at-least relevant to one of the trade running in the Center).	2 years -Computer literate 4 years -Computer literate
18.	Workshop Manager / Center Incharge GTTC (Female) ABAD & others	BS-16	BA + DVG+ one year certificate from GVTTI. <b>OR</b> Inter + DVG+ one year certificate from GVTTI.	2 years Computer Literate. 3 years Computer Literate.
19.	Senior Trade Instructor(GTTI)	BS-16	DAE in Relevant Trade OR BA or equivalent with G-II- level Certificate	4 years. Computer literate. 8 years Computer literate.
20.	Boiler Supervisor	BS-14	DAE (Mechanical)+ Junior Level Boiler Engineering course	3 years. Computer literate.
21.	Instructor, GTTC ABAD (Male)	BS-14	DAE in the relevant field. <b>OR</b> Inter with G-II - level Certificate	3 years. Computer literate. 6 years. Computer literate.
22.	Instructor, GTTC ABAD (Female)/GVTIW	BS-14	DDM From GPI(W) <b>OR</b> Inter with Diploma from GVTTIW <b>OR</b> Matric with 2 year certificate (G-II) from GTTI(w) in relevant trade	3 years. Computer literate 3 years. Computer literate. 3 years. Computer literate.
23.	Junior Instructor (Technical stream).	BS-14	DAE in relevant field.	3 years. Computer literate
24.	Assistant.	BS-14	B.Com / B.A/B.Sc.	3 years. Computer literate.
25.	Instructor (GTTI)	BS-14	DAE in the relevant field. <b>OR</b> Inter with G-II - level Certificate	3 years. Computer literate. 6 years. Computer literate.
26.	Trade Instructor (Computer)	BS-14	BCS or equivalent relevant qualification from recognized Institution	1 year
27.	Job Supervisor	BS-15	DAE in relevant field	4 years in relevant field.
28.	Senior Trade Instructor	BS-12	DAE in the relevant field. <b>OR</b> Inter with 2 years relevant Certificate (G-II) from GTTI	2 years. Computer literate. 3 years. Computer literate.
29.	Stenographer/ Computer Operator.	BS-12	B.Com with D.Com <b>or equivalent</b>	2 years Computer literate, typing speed 25 wpm to 35 wpm & shorthand 100 wpm
30.	Foreman/Supervisor	BS-11	DAE in relevant Technology <b>OR</b> Matric with 2 years certificate (G-II)	2 year, Computer literate. 2 year, Computer literate.
31.	Trade Instructor (GTTC (M)	BS-11	DAE in relevant Technology OR Matric with 2 years certificate (G-II) from GTTI in relevant trade.	2 year, Computer literate. 2 year, Computer literate.
32.	Trade Instructor (Beautician)	BS-11	BA / BSc or equivalent with 6 month Beautician.	2 year, Computer literate.
33.	Trade Instructor (GVTIW) (GTTC (F)	BS-11	Diploma in DDM. <b>OR</b> Matric with 2 years certificate (G-II) from GTTI (w) in relevant trade. <b>OR</b> Matric with 2 year DVG from GVTIW and one year certificate from GVTTIW	1 year, Computer literate. 1 year, Computer literate. 1 year, Computer literate.

*L. J. Wall*  
18.01.10

Sr. No.	Designation	PS	Qualification	Experience in relevant field
34	Jr. Trade Instructor (GVTIW) (GTTC (F))	BS-8	Diploma in DDM. OR Matric with 2 years certificate (G-II) from GTTI (w) in relevant trade. OR Matric with 2 year DVG from GVTIW and one year certificate from GVTTIW	Computer literate.
35	Assistant	BS-11	B.Com / B.A/B.Sc. or equivalent	2 years. Computer literate.
36	Typist-cum-Senior Clerk/ Computer Operator	BS-11	B.Com / BCS  ICS/D.Com/I.Com or equivalent	Typing speed 25 wpm to 35 w.p.m. 1 year - Typing speed 25 wpm to 35 w.p.m.
37	Accountant	BS-11	B.Com.	2 years, Computer literate.
38	Dispenser	BS-11	Inter with Diploma in Medical Dispensary from Punjab Medical Faculty.	2 years, Computer literate.
39	Trade Instructor (GVTIW) (GTTC (F))	BS-10	Diploma in DDM. OR Matric with 2 years certificate (G-II) from GTTI (w) in relevant trade. OR Matric with 2 year DVG from GVTIW and one year certificate from GVTTIW	1 year, Computer literate. 1 year, Computer literate. 1 year, Computer literate.
40	Sr. Clerk	BS-09	D.Com / I.Com	2 year. Computer literate.
41	Accountant	BS-8	D.Com / I.Com	1 year. Computer literate.
42	Skilled Worker (DMTC)	BS-8	DAE in relevant filed OR Matric with 2 years certificate (G-II) from GTTI in relevant trade.	1 year. Computer literate.
43	Projectionist re-designated as Assistant Librarian	BS-08	D.Com /FA/F.Sc.	2-year, Computer literate
44	Junior Clerk	BS-07	D.Com /FA/F.Sc.	2-year, Computer literate
45	Shop Assistant (Technical)/ GTTI.	BS-06	Matric with 1 year certificate (G-III) in relevant field from GTTI/GTTC	Experienced will be preferred
46	Shop Assistant (GTTIW/GVTIW/GTTC W)	BS-06	Matric with 1 year certificate (G-III) in relevant field from GTTIW/CVG from GVTIW	Experienced will be preferred
47	Store Keeper	BS-06	D.Com / I.Com	1 year. Computer literate.
48	Lab Assistant (Physics/Chemistry)	BS-05	Matric with science	1 year. Computer literate.
49	Shop /Lab Assistant	BS-05	Matric with 1 year certificate (G-III) in relevant field from GTTI	Experienced will be preferred
50	Computer Lab/ Machine Attendant.	BS-05	Matric with 1 year Computer certificate.	1 year
51	Junior Clerk	BS-05	Matric with 1 year Computer certificate	1-year, Computer literate
52	Assistant store Keeper	BS-05	Matric with 1 year Computer certificate	1-year, Computer literate
53	Clerk cum Accountant	BS-05	D.Com / I.Com	1-year, Computer literate
54	Dispenser	BS-05	Matric with 1 year certificate from Punjab medical faculty	6 month
55	Caretaker	BS-05	Matric with 1 year Computer certificate.	1-year
56	Carpenter/ Electrician.	BS-05	Matric with 1 year certificate in relevant field from GTTI/ GTTC	1-year

  
 18.01.18

Sr. No.	Designation	PS	Qualification	Experience in relevant field
57	Librarian/ Assistant Librarian.	BS-05	Matric.	Computer literate.
58	Driver. a. For bus b. For car, jeep, Suzuki Bolan.	BS-04	Middle with HTV License for BUS Driver. LTV License for others.	2 years
59	All posts	BS-3	Matric	1-year
60	All posts	BS-2	Matric	Experienced
61	All posts	BS-1	Middle for all posts of BS.1	Nil
62	Cook	BS-1	Middle	1 year relevant experience
63	Mali	BS-1	Literate	2 years
64	Sweeper	BS-1	-	-

The prescribed degree/certificate indicated at qualification column required for each post, shall be from recognized University/College/Institute. The candidates having BSc/MSc Engineering degree must be registered with Pakistan Engineering Council.

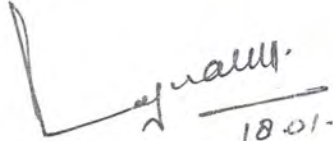
s/d  
CHAIRMAN  
TEVTA

No: Even and Dated

Dated: The Lahore, January, 22 2010

A copy is forwarded for information to:

1. All General Managers, TEVTA Secretariat, Lahore.
2. Deputy General Manager (Finance) TEVTA Secretariat, Lahore.
3. All Zonal Managers (Lahore, Rawalpindi, Multan) TEVTA
4. All Managers, TEVTA Secretariat, Lahore.
5. All District Managers TEVTA in Punjab for circulating the same to all TEVTA Institutions in the District.
6. The Deputy Manager (Budget), TEVTA Secretariat, Lahore.
7. The Deputy Manager (Account), TEVTA Secretariat, Lahore.
8. PSO to Chairman TEVTA.
9. PSO to Chief Operating Officer, TEVTA.

  
18-01-2010  
(KHAWAJA ADNAN ZAHIR)  
GENERAL MANAGER (F&A)  
TEVTA