



## **NOTIFICATION:**

No. TEVTA/GM (Ops)/26/ 909 Summer Vacation in TEVTA institutions during the year 2013 would be observed as per following schedule;

1.	All GCT's / GSTC's	DAE / DDM	04.06.2013 to 13.08.2013
2.	GVTI's (Women)	- One year Semester based program - Matric Vocational	04.06.2013 to 13.08.2013
3.	All GTTI's & GTTC's	G - II & G - III and one year semester based program.	04.06.2013 to 28.07.2013
4.	ATC's	G-II & G- III Level	16.06.2013 to 15.07.2013

### **Note:**

- All the teachers will avail the summer vacation except those who are retained by the Principals for the essential assignments.
- Administrative and support staff will not avail summer vacation & will get credit of leave as admissible under the rules.
- Relevant staff will avail relief as admissible under rule-4 of the Punjab Leave Rules 1981.
- All the Principals will prepare the list of staff being retained during the summer vacation depicting the assignment & submit it to Accountant General Punjab Lahore / District Accounts Officers concerned for the credit of their Earned Leave.
- Short courses will remain continue during summer vacation for conduct of classes as per admission schedule.
- Teachers required for training by Training Wing shall attend designated training course.
- Teachers and other staff engaged in short courses (morning shift) & special project courses shall continue working for taking the classes.

Endst: No. Even,  
Dated: May 30, 2013.

CHAIRPERSON TEVTA

A copy is forwarded for information and necessary action to:

- The Accountant General, Punjab, Lahore.
- The Principal Secretary to the Chief Minister Punjab
- The Secretary to Government of the Punjab, Industries, Department Lahore.
- All General Managers, TEVTA Secretariat, Lahore.
- All Managers, TEVTA Secretariat, Lahore.
- All Zonal Managers TEVTA, Punjab.
- All District Managers TEVTA, Punjab
- All District Accounts Officers in Punjab.
- All Principals / HOIs of TEVTA institutes, Punjab.
- S.A to Chairperson, TEVTA, Lahore.
- PS to COO, TEVTA, Lahore.
- PA to GM (Operations), TEVTA, Lahore.
- Master File.

  
(Engr. M. Haroon Naseer)  
Manager (Operations-II)