



GOVERNMENT OF THE PUNJAB,
TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY,
GENERAL MANAGER (OPERATIONS)
96-GULBERG ROAD, LAHORE.
TELEPHONE NO. 042-99263055-9 FAX NO. 042-35879809

Web Site: www.tevta.gop.pk E-mail: dmt.ops@tevta.gop.pk

CIRCULAR:

Subject: **CONVERSION OF HOD'S OFFICES INTO FACULTY ROOMS**

No. TEVTA/GM(O)/34/ 1443 In order to optimally utilize available infrastructure, all offices reserved for Head of departments (HOD's) shall be converted into faculty rooms immediately.

Dated:
June 7, 2010

Chairman TEVTA

Copy to:

1. All General Managers, TEVTA Secretariat, Lahore.
2. The Chairman PBTE.
3. The Deputy General Manager (Finance) TEVTA
4. All Zonal Managers, TEVTA Punjab.
5. All District Managers, TEVTA Punjab with the direction to implement above instruction.
6. The Manager (Operations, Technical), TEVTA Secretariat.
7. The Deputy Manager (Technical), Operations Wing, TEVTA.
8. Manager (MIS) TEVTA – with the request to place circular on website.
9. All Principals/HOIs of TEVTA institutions - *Thru e-mail.*
10. PSO to Chairman TEVTA
11. PS to C.O.O TEVTA.

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04.06.10

Khawaja Adnan Zahir
Chief Operating Officer TEVTA