



No. TEVTA / Fin / Fee/2007.

Date: 04th August 2007

NOTIFICATION FEE STRUCTURE OF TEVTA INSTITUTES

No. TEVTA / Fin / Fee/2007. In exercise of powers conferred under section – 14 of the TEVTA Ordinance 1999, the Technical Education & Vocational Training Authority in its 19th meeting held on 20.06.2007 approved the following regulations regarding fee structure of TEVTA Institutes.

Commencement.

- The following Fee Structure shall be applicable with immediate effect under approved rates.

FEE STRUCTURE OF TEVTA INSTITUTES FOR REGULAR COURSES

Sr. No	Item	Technical Education Institutions				Service Centers DAE Courses	Commerce Education Institutions		Vocational Training Institutions				Service Centers Certificate Courses of Less than 1 Year	GVTTI (W) Dev Smaj	Apprentices Training ATCs	
		GCT B. Tech	GCT DAE Course	GPI / GIT DAE Course	GTTC DAE Courses		GCC M.Com/B.Com	GCC / GIC D.Com	GTI	ATC	Service Centers 1 & 2 Years Courses	* GTTC			GVTI (w)	Basic Training (6-Months)
Govt. Dues																
1	Admission Fee	100	50	50	50	100	50	50	25	25		25	50	50		
2	Re-admission Fee	100	50	50	50	50	50	50	25	25		25				
3	Tuition Fee / Month	120	120	120	50	50	50	25	25		25	300	300			
4	Training Material Charges.											750	950			
Non Government Dues																
3	Welfare Fund / Year	360	360	360	360	360	180	120	120		120	720	720			
5	Stationary, Internal Exam & Printing Fund / Year	240	240	240	240	240	120	-	-		-	720	720			
7	Computer fund (when computer is included in syllabus) / Month	100	100	100	100	100	-	-	-		-					
8	Machinery & Equipment Breakage Fund / Month	15	15	15	-	-	15		15		15	90	90			
9	Parking / Stand Fund / year	120	120	120	120	120	120		-		-	720	720			
10	Absentee Fine / Absent	5	5	5	5	5	5	5	5		5	5	5			
12	Re-issuance of ID Card	30	30	30	30	30	30	30	30		30	30	30			
13	Fine for Late Return of Books / Book / Day	5	5	5	5	5	5	5	5		5	5	5			
14	Transport Fund (subject to provision of transport)/per annum	500	500	500	500	500	-	-	-		-					
16	Sports Fund (Once at the time admission & will be retained by the respective institute)	50	50	50	50	50	50		50		50					
17	Uniform Fund.											200	200			

Signature
04/08/07

Institute Security	200	200	200	200	200	200	200	-	100	100	500	500
Library Security								-	-	-		

of Dues (For boarders only if facility is available / provided)

1	Hostel Fee / Month	20	20	20	20	20	20	20	20	20	120	120
2	Crockery / Common Room / Welfare Fund	200	200	200	200	200	100	100	100	100		
3	Mess Advance (once)	600	600	600	600	600	600	600	600	600		
5	*** Hostel Security Refundable (once)	300	300	300	300	300	300	300	300	300		
6	Electricity / Gas charges	Bill will be distributed equally among the students.										
7	Servant Charges	Bill will be distributed equally among the students.										

* GTTCs include all defunct TTCs of ABAD, VTCs of ABAD, DMTC & RMGTCs of PSIC and AMTS of Agriculture Department
 ** Unclaimed College Security and Library Security Funds shall be treated as lapsed after one year of leaving the College / Hostel.
 *** Unclaimed Hostel Security and Mess Security Funds shall be treated as lapsed after one year of leaving the College / Hostel.

PBTE Dues As prescribed by PBTE / Trade Testing Board

Scope of Application

2. The Fee Structure shall be applicable to all TEVTA Institutes/Centers/ Colleges/Schools mentioned above.

Scheme of Fee Heads / Groups

3. The total fee to be collected from the students shall be divided into below stated categories:

- Government Dues to be collected and payable to treasury.
- Non Government Dues to be deposited in approved Bank Account.
- Refundable securities to be deposited in approved Bank Account. Such securities shall be treated as lapsed after one year of leaving the College / Hostel.
- PBTE/Trade Testing Board Dues to be collected and payable to PBTE Lahore.
- Hostel Dues to be deposited in approved Bank Account.

Title of Bank Account

4. Account titled as "TEVTA – Fee Collection Account" shall be opened by the institutions in scheduled banks for the deposit of Fee receivable from the students.

Collection of Fee / dues

5. Institutes will not receive Fee / dues in cash directly. The students will deposit their dues directly in the bank against said account and will submit original receipt of bank challan to the institutes. Institutes will provide printed dues challans to the students. Principals will draw all deposited Govt. dues, University/ Punjab Board of Technical Education dues and Institute's funds in bank by the students and ensure its deposit in the relevant accounts/ heads within 24 hours after the completion of admissions.


KHAWAJA ADNAN ZAHIR
 General Manager (F&A)
 Govt. of the Punjab
 TEVTA
 09/07

Operation of Account

6. TEVTA – Fee Collection bank account will be operated jointly by the principal and the senior member of the Institute. The names of the Cosignatories will be sent by the institution to the bank for joint operation of the account.

Books of Accounts

7. Separate books of account will be maintained by the accounting staff of the relevant institute. The books of account will be checked by the Assistant Manager (Finance) of relevant district once in a month and monthly financial statements duly signed and verified by the Principal, Assistant Manager (Finance) and Accountant will be sent to the District Manager for maintenance of computerized accounts at district office.

Accountability

8. In case of failure of scheme, mismanagement, misconduct or serious charge, disciplinary action will be taken against the concerned staff.

Resolving

9. In case, there is any problem during the implementation of the scheme, the matter should be referred to District Manager who will be responsible to get it resolved within short time.

CHAIRMAN TEVTA
LAHORE

No. Even & Dated
August 04 ,2007

A Copy is forwarded for information to:

- (1) All the General Managers at TEVTA Secretariat Lahore.
- (2) All the Zonal Managers TEVTA Lahore, Rawalpindi and Multan.
- ✓(3) All the Managers TEVTA Secretariat Lahore. *Mis*
- (4) All the District Managers TEVTA in the Punjab with the request to circulate the same to their lower formation.
- (5) All the Project Directors of Service Center in Punjab.
- (6) PSO to Chairman TEVTA Lahore.
- (7) PS to Secretary TEVTA Lahore.

Khawaja Adnan Zahir
04.08.2007.

(Khawaja Adnan Zahir)
General Manager (F&A)