



No. TEVTA/Acad/Cur/2015/6-49/Vol-V

Dated Lahore, the May 5<sup>th</sup>, 2015

## NOTIFICATION

In supersession of all previous notifications / orders on the subject, the rates for remuneration to committees of curriculum / manual development, ratification and peer review, Academic Audit & Registration Section and R&D are hereby notified as under:

### Remuneration rates related to Curriculum Activities

1.0 CDC/CRC/CEC						
Sr #	* Category	Convener		Expert Member		Consultant (as per PPRA Rule)
		TEVTA (Rs.)	Non TEVTA (Rs.)	TEVTA (Rs.)	Non TEVTA (Rs.)	
1.1	A	3,500	6,000	3,000	5,000	As per quotation or tender
1.2	B	4,000	7,000	3,500	6,000	-do-
1.3	C	6,000	10,000	4,000	7,000	-do-
1.4	D	7,000	12,000	5,000	9,000	-do-
1.5	E	8,000	14,000	6,000	11,000	-do-
1.6	F	9,000	16,000	8,000	14,000	-do-

2.0 MDC/MRC/MEC					
Sr #	Type	Convener TEVTA/ Non- TEVTA (Rs.)	Rate Per Page *		Consultant (as per PPRA Rule)
			Composed (Rs.)	Uncomposed (Rs.)	
2.1	Technical Basic	3,000	500	350	As per quotation or tender
2.2	Technical Advance	5,000	600	450	-do-
2.3	Vocational	3,000	500	350	-do-
2.4	Skill Certificate	4,000	600	450	-do-
2.5	General	2,000	500	350	-do-

\* Half Rates will be applicable to half or less pages.

3.0 Ratification / Peer Review							
Sr #	Training Course (Hours)	Peer Review (Rs.)	Ratification (Rs.)	Sr #	Training Course (Hours)	Peer Review (Rs.)	Ratification (Rs.)
3.1	Below 50	2,500	2,000	3.3	300 - 900	5,000	5,000
3.2	50 - 300	3,500	3,000	3.4	Above 900	8,000	7,000

Note: 1. The staff of curriculum section, as members of curriculum committee, is not entitled to any remuneration in addition to their own pay package as the same is inherited in the job description.

4.0 Gap Analysis / RPL/TNA Activity/ Differential Task by Participants			
	DAE / Related Level Diploma of City & Guilds or any others	G-II / G-III / Related Level Certificate programs of City & Guilds or other Matric Tech / Voc.	Short Courses (3 & 6 months)
Non-TEVTA	8,000	5,000	3,000
TEVTA	6,000	3,500	2,000

Expenditure for arrangement (refreshment / hall charges etc.) of Gap Analysis / TNA Seminar for industry-academia participants will be allowed at the rate of Rs.1,000/- per person (Maximum 50 participants per seminar including organizers)

Note: Staff members of R&D section performing duty will not be entitled for any remuneration / special allowance for Gap Analysis / TNA activity as the same is inherited in the job description.

5.0 Academic Audit Committee / Registration Committee						
Sr.#	Activity	Member / Representative		Convener (Rs.)		Consultant Outside TEVTA (Rs.)
		TEVTA (Rs./Day)	Non TEVTA (Rs./Day)	TEVTA (Rs./Day)	Non TEVTA (Rs./Day)	
5.1	Academic audit	1000/-	2000/-	3000/-	5000/-	20,000/-
5.2	NOC Issuance audit	500/-	1000/-	2000/-	3000/-	15,000/-
5.3	Registration of Institute	1000/-	2000/-	3000/-	5000/-	15,000/-

Note: Staff members of Academic Audit & Registration section performing duty will not be entitled for any remuneration / special allowance for above mentioned activities as the same is inherited in the job description.



6.0 Special Allowance and TA / DA for Curriculum Activities							
Sr.#	Performers	Special Allowance (Per Day)		TA / DA		ACCOMMODATION	
		TEVTA (Rs.)	Non TEVTA (Rs.)	TEVTA (Rs.)	Non TEVTA (Rs.)	TEVTA (Rs.)	Non TEVTA (Rs.)
6.1	Committee Participants from outside Lahore	Admissible as per TA/DA rules	1500	As Per Rules	-	As Per Rules	As availed by Mgr.
6.2	Committee Participants from inside Lahore	600	1000				
6.3	Experts for Gap Analysis / TNA (from Inside Lahore)	600	1000				
6.4	Experts for Gap Analysis / TNA (from Outside Lahore)	Admissible as per TA/DA rules	1500				

**Note:**

1. The conveners / members of CDC/ CRC/ CEC & MDC / MRC / MEC or any other related activities / meetings the participants from TEVTA Institutes / Colleges coming out side Lahore will claim TA/DA as per rules from their respective Institutes / Colleges and are not entitled for special allowances.
2. The conveners / members of CDC/ CRC/ CEC & MDC/ MRC/ MEC from same institute are not entitled for TA / DA & Special Allowance.
3. Working Lunch in Longer Hours Meeting Regarding Curriculum / Manual:  
A working lunch will be served for the CDC / CRC / CEC & MDC / MRC / MEC with maximum Rs. 350/- per head in case of longer meeting hours (08:30am – 03:30pm) or on actual expenses basis

IRFAN QAISER SHEIKH  
(Chairperson, TEVTA)

No. Even & Dated  
April 30<sup>th</sup> 2015

**A Copy is forwarded for information to:**

- 1- All the General Managers, TEVTA Secretariat, Lahore.
- 2- All the Zonal Managers, TEVTA with the request to disseminate the same to their lower formations
- 3- All the Managers, TEVTA Secretariat, Lahore.
- 4- SA to Chairman (TEVTA), TEVTA Secretariat, Lahore.
- 5- PS to COO, TEVTA Secretariat, Lahore.

  
GENERAL MANAGER  
(Academics)

Annexure A

Stream	Number of Subject / Stream									
	HND 2 Yrs	DAE 3 Yrs	G-II 2 yrs	G-III 1 Yr	Voc. 1 Yr	Voc. 2 Yrs	Matric Tech. 2 Yrs	Matric Voc. 2 Yrs	Short Course 3-6 Mon	Skill Certificate Course
Technical Basic	-	-	04	04	-	-	02	06	01	-
Technical Advance	15	18	03	03	-	-	-	-	-	-
Vocational	-	-	-	-	06	06	-	-	-	-
Skill Certificate	-	-	-	-	-	-	-	-	-	01
General	04	12	02	02	1	1	04	04	-	-

Time Frame – All Activities		
Time Frame for various activities are:		
Development / Revision of Course Curriculum / Manual / Book as per TSCDS by		
Category A:	1 – 2 Months	= 08 Man – Months
Category B:	2 – 3 Months	= 24 Man – Months
Category C:	3 – 4 Months	= 36 Man – Months
Category D:	4 – 5 Months	= 40 Man – Months
Category E:	5 – 6 Months	= 48 Man – Months
Category F:	6 – 8 Months	= 64 Man – Months

Note: All categories are taken from Course Categorization Chart.

Course Categorization Chart					
Type	Category				
	Less than 50 Hrs	51 - 100 Hrs	101 - 300 Hrs	301 - 600 Hrs	601 - 900 Hrs
<b>Curriculum Dev / Rev</b>					
Technical Basic	A	B	C	D	D
Technical Advance	B	B	D	D	D
Vocational	-	-	C	C	D
Skill Certificate	D	E	E	-	-
General	A	A	C	C	D
<b>Curriculum Evaluation</b>					
Technical Basic	A	B	C	C	D
Technical Advance	A	B	D	D	E
Vocational	-	-	C	C	D
Skill Certificate	D	E	E	-	-
General	A	A	C	C	D

Note: D.Com Courses will be treated as Technical Basic

Category for Manuals	
Training Course Hours	Tentative No. of Pages (Limit ± 10%)
50	100
100	150
300	250
600	375
900	500