



No. TEVTA/Fin/Pay/1-107.

March 14, 2007

## **Revised Pay Scales of TEVTA employees**

### **NOTIFICATION**

No. TEVTA/Fin/Pay/1-107. In super session of all previous notifications on the subject, following revised pay scales for TEVTA employees on contract are hereby notified for implementation as per below mentioned scheme:

### **Annual Increment**

1. **One Increment** for the employees appointed / joined on or between 02.01.2005 to 31.12.2005 with effect from **01.07.2006**.
2. **Two Increments** for the employees appointed / joined on or before 01.01.2005 with effect from **01.07.2005**.

### **Pay Revision**

Pay shall be revised in cases where existing gross pay is less than the revised pay scale at minimum of the related scale with immediate effect with out back benefit.

### **Pay Fixation**

1. While adopting revised pay scales, the pay of each employee shall be fixed at the stage not less than the existing gross pay drawn by him.
2. The disparity of old and new employees shall be settled in revised pay scale by bringing all employees of same scale at par and then rewarded by annual increment(s) as per their seniority.
3. The revised pay shall be fixed at starting pay plus increment(s) in cases where existing gross pay is less than the revised pay scale, while it shall be fixed at a corresponding stage of revised pay scale in cases where the existing pay is greater than the revised pay with an amount of existing pay plus increment(s).
4. The revised pay so adopted shall be fixed by rounding the whole amount of the stage where it falls.
5. The all other existing terms & conditions of TEVTA employees shall remain continue.

### **Fringe Benefits**

1. The all fringe benefits revised or newly introduced (Administrative Allowance, staff car and petrol shall be allowed with immediate effect with out back benefit.

### **Anomaly Committee**

All cases facing difficulty in pay fixation, shall be referred to the following Committee for resolution.

- |                               |          |
|-------------------------------|----------|
| • Manager Finance             | Convener |
| • Manager Admin               | Member   |
| • Manager Establishment       | Member   |
| • Deputy Manager Accounts     | Member   |
| • Deputy Manager (Operations) | Member   |

## REVISED PAY SCALES FOR TEVTA EMPLOYEES

Annual Increment w.e.f.01.07.2005

### Non Teaching Staff

Sr.No.	Designation	BPS	Revised TEVTA Payscale		
			Scale	Stages	Amenities
1.	Naib Qasid/Shop Attendant Sweeper / Mali / Chowkidar/Guard	1	4000-150-7000	20	
2.	Driver	4	4500-150-7500	20	
3.	Technician / Telephone operator /Clerk / Electrician / Shop Assistant	5	5000-200-8000	15	
4.	Assistant / Draftsman / Dispenser Computer Operator / Data Entry operator	11	6000-250-9750	15	
5.	P. S / Steno /PA /Junior Programmer	12	6500-250-10250	15	
6	Supervisor / Head Clerk	14	9000-350-14250	15	
7	Transport officer/ Accounts officer / DPE Librarian	16	10000-400-16000	15	
8	Assistant Manager	17	15000-500-22500	15	
9	Deputy Manager	18	20000-750-31250	15	
10	District Manager	19	30000-1000-45000	15	Maintained 1000 CC Car & 150 Ltr
11	Manager	19	30000-1000-45000	15	Maintained 1000 CC Car & 160 Ltr
12	Zonal Manager	20	40000-1500-62500	15	Maintained 1300 CC Car & 175 Ltr
13	General Manager	21	60000-2500-97500	15	Maintained 1300 CC Car & 200 Ltr
14	C.O.O./Secretary	22	M.P-II		Maintained 1600 CC Car & 250 Ltr
15	Chairman	22	M.P-I		Maintained 1600 CC Car & 340 Ltr

### Teaching Staff

1	Trade Instructor (Vocational)	11	6000-250-9750	15	
2	Senior Trade Instructor (Vocational)	12	6500-250-10250	15	
3	Junior Instructor	14	9000-350-14250	15	
4	Chief Trade Instructor (Vocational)	16	10000-400-16000	15	
5	Instructor / Lecturer/ Principal (Vocational)	17	15000-500-22500	15	
6	Senior Instructor / Assistant Professor	18	20000-1000-35000	15	
7	Chief Instructor / Associate Professor	19	25000-1500-47500	15	
8	Principal / Professor	20	30000-1500-52500	15	
9	Principal		GVTI/GIC/GTTI		Administrative Allowance Rs.2500/ p.m.
10	Principal		GCC/GPI/GCT		Administrative Allowance Rs.5000/ p.m. + 1000 cc Car plus 75 liters Petrol per month.

**New Recruitments**

1. All new recruitments against sanctioned / vacant posts shall be made as per revised pay scales on **starting pay** of respective scale under SOP for recruitment.
2. Chairman TEVTA is competent to sanction/create new posts in any pay scale.
3. Finance wing of TEVTA Secretariat shall notify any new posts duly sanctioned by the Chairman or the Authority.
4. All appointing authorities shall ensure to get the notification issued from Finance wing for creation /sanction of posts duly approved by the Chairman TEVTA before advertisement.

**No.Even & Date.**

Khawaja Adnan Zahir  
General Manager (F&A)

March 14, 2007

A Copy is forwarded for information to:

- (1) All the General Managers Tevta Secretariat Lahore.
- (2) The Zonal Managers TEVTA Lahore, Multan and Rawalpindi.
- (3) All Managers Tevta Secretariat Lahore.
- (4) All District Managers TEVTA in the Punjab with the request to circulate the same to their lower formation.
- (5) The Manager Trade Testing Board Lahore.
- (6) All the Deputy Managers RDAT TEVTA in the Punjab.
- (7) P.S. to Chairman/Secretary TEVTA Lahore.
- (8) All the Project Directors of Service Centers in the Punjab.

Mirza Umar Farooq  
Manager Finance