



**GOVERNMENT OF THE PUNJAB,
TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY,
GENERAL MANAGER (OPERATIONS)
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CIRCULAR:

Subject: **POLICY REGARDING FIXING DURATION OF SHORT COURSES AS SIX (06) MONTHS**

No. TEVTA/GM(O)/41/180/ Keeping in view the industrial demands, henceforth, minimum duration of the short courses shall be 6 months. Henceforth, all 3/4 months duration courses shall not be included in PC-1 and only 6 month courses shall be made part of the PC-1.

2. In the light of the subject policy, all Zonal/District Managers are directed to ensure compliance.

Dated:
July 19, 2010

Chairman TEVTA

Copy to:

1. All General Managers, TEVTA Secretariat, Lahore.
2. The Chairman PBTE.
3. The Deputy General Manager (Finance) TEVTA
4. All Zonal Managers, TEVTA Punjab.
5. All District Managers, TEVTA Punjab.
6. The Manager (Operations, Technical), TEVTA Secretariat.
7. The Deputy Manager (Technical), Operations Wing, TEVTA.
- ✓ 8. Manager (MIS) TEVTA – with the request to place circular on website.
9. PSO to Chairman TEVTA
10. PS to C.O.O TEVTA
11. Master file # 34.


Khawaja Adnan Zahir
General Manager (Operations)