



NOTIFICATION

August 06, 2007

**TEVTA SPECIAL TRAINING PROGRAMME
IN DEENI MADARIS.**

No. TEVTA/Fin/TSTP/Deeni Madaris/1-7. In continuation of this office Notification No. TEVTA/Acc/TSTP/3rd/1-6 dated 11.07.2007 regarding starting of TSTP 3rd Batch, the competent authority is pleased to notify the Guidelines for TSTP 1st Batch in **selected Deeni Madaris** for implementation with immediate effect.

1. INTRODUCTION :

Under Special initiative TEVTA is introducing Technical & Vocational Training at Deeni Madaris in Punjab. The execution of training will base on mutual understanding between TEVTA & Deeni Madaris through written MOU. There is a huge populace for training in Madaris, which need consecutive efforts to train them in their premises.

2. Salient Feature of the Program.

To promote & provide technical & vocational training for students of Deeni Madaris , the program has following features :-

- No fee will be charged from trainees.
- Salary & Non salary expenditures will be born by TEVTA.
- Machinery, equipment & training material etc. will be provided for training purpose by TEVTA.

3. Training Schedule for 1st batch of TSTP in Deeni Madaris.

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|-----|-------------------------|-----------|
| i. | Last date of admission. | 25-8-2007 |
| ii. | Start of classes. | 28-8-2007 |

4. Training Parameters.

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| a. | Course duration. | 3-6 months. |
| b. | Average daily hours. | 3-hours/ day (6 days/ week). |

4.1 Training Vanue.

The training will be arranged in premises of Deeni Madaris according to an agreed schedule with Madarsa Management (It may start from 8.00 a.m to 1.00 p.m.any time).

MDARIS, DUNAN ZAHIR
General Manager (NSA)
Govt. of the Punjab
TEVTA

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4.2 Number of Trainees per class.

The Maximum students/Capacity of class in one trade will be 20.

5. List of Courses

The following Courses have been approved to run in Selected Deeni Madaris only after release of funds to the respective Institute.

S.No.	TITLE	Duration	Minimum Entry Qualification
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A. ELECTRICAL & ELECTRONICS

1.	Electrical/Electrician.	6	Middle/Mutvastta.
2.	Motor Winding.	6	Middle. “
3.	Electrical Wiring Technician.	6	Middle. “
4.	Home Appliances Repair.	6	Middle. “
5.	Mobile Phone Repair.	3	Matric Science/ Sanviya Amma
6.	Electrical Equipment Repair.	3	Matric “”
7.	HVACR (RAC).	6	Matric Science “

B. AUTOMOBILE

08	Auto Mechanic.	6	Middle/ Mutvastta.
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C. CIVIL

09	Plumber.	3	Literate.
10	Painter (Building)	3	Literate.
11.	Welding.	6	Literate.

D. COMPUTER

12.	Computer Application.	3	Matric/ Sanviya Amma
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E. VOCATIONAL FEMALE

13.	Machine Embroidery	3	Middle/ Mutvastta
14.	Domestic Tailoring.	3	Middle “
15.	Tailoring.	3	Middle. “
16.	Hand Embroidery.	3	Middle. “
17.	Cooking & Baking.	3	Middle. “

6. ADMISSION COMPAIGN.

Students recommended by Mohtamim of Madarsa will be admitted in the course verifying the minimum entry level from **copy of educational certificates** with minimum age of 14 years.

6.1 ADVERTISEMENT FOR ADMISSION.

District Manager will determine the necessity of admission campaign in consultation with Mohtamim of Madarsa. No admission notice will be published in News Papers

The curriculum and manuals already supplied by curriculum section of TEVTA Academic Department, will be followed for teaching purpose.

8. BUDGET & EXPENDITURE.

Funds will be released to the Institutes for entire course duration for six months regarding salary & non-salary component. However funds for purchase of machinery, equipment & furniture will be released once at the time of start of course. Initially released funds will be adjusted in subsequent releases. No stipend would be paid to the students and No funds for stipend shall be released from Head Office.

8.1 EXPENSE MECHANISIM.

(Same as in guideline for 3rd batch of TSTP except para-3 of 8.2).

9. ENGAGING/ HIRING of STAFF AND RATES OF REMUNERATION

Principal of respective Institute will assign the duty to an experienced teacher to work as Incharge TSTP in respective Deeni Madarsa who would teach one of the trades being started in Madarsa. The rates of remuneration will be as under:

S.No.	Category.	Rates per Month.
1.	Incharge TSTP (BS 16 or 17)	Rs. 5000 (In addition to the pay drawn from the Institutes.)
2.	Trade Instructor	Person possessing qualifications equivalent to BS-17, Rs. 125 per hour and up to BS-16,100 per hour.
3.	Accountant-cum-Clerk	Rs. 2500/- per month
4.	Shop Assistant.	Rs. 2500/- per month

10. NON SALARY EXPENSES.

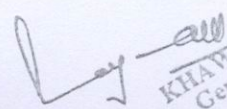
(Same as in guidelines for 3rd batch of T|S|TP except Sr. No. 10.2 stipends).

11. Financial Procedure & Maintenance of Account.

(Same as in guidelines for 3rd batch of TSTP.

12. QUALITY ASSURANCE.

(Same as in guidelines for 3rd batch of TS|TP).


KHAWAJA ADNAN ZAHIR
General Manager (F&A)
Govt. of the Punjab
TEVTA

13. MONITORING.

(Same as in guidelines for 3rd batch of TSTP).

14. EVALUATION.

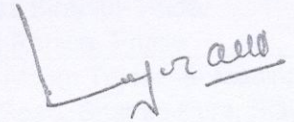
(Same as in guidelines for 3rd batch of TSTP).

15. REGISTRATION, EXAMINATION & CERTIFICATION.

(Same as in guidelines for 3rd batch of TSTP)

16. LIST OF TEVTA INSTITUTIONS RUNNING TSTP IN DEENI MADARIS

(Attached as Annexure "A")



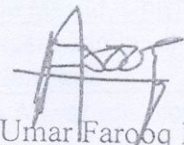
Khawaja Adnan Zahir
General Manager (F & A)

No. Even & Date.

August 06, 2007

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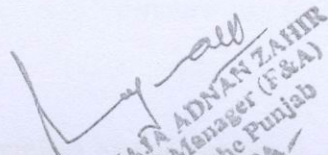
- (1) All the General Managers Tevta Secretariat Lahore.
- (2) The Zonal Managers TEVTA Lahore, Multan and Rawalpindi.
- (3) The Advisor Deeni Madaris Tevta Secretariat Lahore.
- (4) All Managers Tevta Secretariat Lahore. *MIS*
- (5) All District Managers TEVTA in the Punjab with the request to circulate the same to respective Institutions of TEVTA running TSTP in Deeni Madaris.
- (6) PSO to Chairman TEVTA Lahore.
- (7) PSO to Secretary TEVTA Lahore.



Mirza Umar Farooq Baig
Manager Finance

List of TEVTA Institutes running TSTP In Deeni Madaris

Sr. #	Name of TEVTA Institution	Name of Deeni Madaris
1	Govt. Technical Training Institute, Gulberg, Lahore.	Institute of Quranic Sciences, 33/A Queens Road, Lahore
2	Govt. Technical Training Institute, Mughalpur, Lahore.	Darul Aloom Muhamadia, Loco Workshop, Mughalpur, Lahore
3	Govt. Vocational Training Institute (Women), Jia musa, Shahdra	Madrassa Jamia Qasmia Lilbinnat, Lajpat Road, Shahdra
4	Govt. Vocational Institute for Women, Sahiwal.	Jamia Rahimia, Fateh Sher road, Sahiwal.
5	Govt. Technical Training Institute, Depalpur.	Jamia Islamia Taleem -ul- Quran, kot Naved Khan, Depalpur
6	Govt. Technical Training Institute, Sheikhpura.	Jamia Nizamia Rizwia, Nabi pura, Sheikhpura
7	Govt. Technical Training Institute, Gujranwala.	Al-Madina University, Chan da Qila, G.T Road, Gujranwala
8	Dehi Mazdoor Training Centre / GTTC, Mojianwala	Madrassa Siraj -ul- Huda, Mianwal Ranjha, Phalia
9	Govt. Polytechnic Institute, Sialkot.	Dar -ul- Aloom Tajdar -e- Madina, Uggoki Road, Shahab Pura, Sialkot
10	Govt. Commercial Training Institute / GCC, Jhelum.	Jamia Hanfia Taleem -ul- Islam, Madni Mohalla, Jhelum
11	Ready Made Garments Trg. Centre / GVTI, Sargodha.	Jamia Tussalehat (Women). Jinnah Colony, Sargodha
12	Govt. Technical Training Institute 47-NB Sargodha.	Jamia Arbia Qasim -ul- Aloom, Jinnah Colony, Sargodha
13	Govt. Vocational Training Institute (Women), Sargodha.	Jamia Umm -e- Aiman Lilbinnat, Company Bagh, Sargodha
14	Govt. Technical Training Institute Mianwali.	Jamia Akbaria, Mianwali city
15	Govt. Technical Training Institute, Faisalabad.	Jamia Sulfia, Lahore Road, Jamilabad, Faisalabad
16	Dehi Mazdoor Training Centre / GTTC, Bhowana Jhang.	Idara Markazia Dawat -o- Irshad, Chiniot, District Jhang
17	Govt. Technical Training Institute, Jhang.	Madrassa Ghusul Islam, Purani Eid Gah, Jhang Sadar
18	Govt. Technical Training Institute, Bahawalnagar.	Jamia Ashaat -ul- Aloom (M & F) Markazi Jamia Masjid, Chishtian
19	Govt. Vocational Training Institute (Women), Khanewal.	Madrassa Ghosia Jamia -ul- Aloom (Women), Khanewal
20	Govt. Technical Training Institute, Khanewal Road, Multan.	Jamia Arabia Anwar -ul- Aloom, Multan
21	Govt. Technical Training Institute (Women), Shah Rukn-e-Alam, Multan.	Sadar -ul- Aloom (M & F) Shah Rukan -e- Alam Colony, Multan
22	Govt. Institute of Technology / GPI, R.Y.Khan.	Madrassa Faiz Raza, By Pass, R. Y. Khan
23	Govt. Technical Training Institute, R.Y.Khan.	Jamia Noor -ul- Madaris, Eidgah road, Sahja, Khanpor
24	Govt. Polytechnic Institute Layyah.	Madrassa Tul Madina, TDA Colony, Layyah
25	Govt. Technical Training Institute D.G.Khan.	Jamia Islamia Rahimia, Bus Stand, D. G. Khan


ADNAN ZAHIR
 General Manager (F&A)
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 TEVTA