TEVTA Government of the Punjab

CAREER OPPORTUNITIES

TECHNICAL EDUCATION & VACATIONAL TRAINING AUTHORITY (TEVTA) 96-12, Gulberg-II, Lahore 082-9290660

HUMAN RESOURCE

TECHNICAL EDUCATION & VocATIONAL TRAINING AUTHORITY (TEVTA) 96-12, Gulberg-II, Lahore 082-9290660

TERMS & CONDITIONS:

1. All female candidates shall apply against posts mentioned in Table 4(b) only.

2. Only those applicants shall be considered who have the required qualification and experience as per the stipulated age limit and the applicants already in employment at the time of submitting the application form are liable to be selected against the post against which the application is received. If any applicant applies against one post but is allotted against another post due to non-availability of the required candidate the department is entitled to produce the correctness of the actions.

3. The degree(s) holders are required to submit the matriculation certificate (2nd copy) and the same must be attested by the board of intermediate education.

4. The Certificate issued from the foreign university must be originally attested.

5. No change in the application form shall be allowed after the last date.

6. The application form shall be submitted on any day of the week except the last day.

7. The application form must be properly filled in and must be submitted in a sealed cover of "A4" size with all the required documents.

8. The Degree Certificate/Diploma certificate issued in quadratic form shall not be accepted.

9. After completion of the examination, the original mark sheets and the statement of marks shall be submitted at the time of interview.

10. Application Form: Application Form is available at www.tevta.gov.pk along with C.V. (attested copies of 4 educational certificates, 1 photograph, and signature) can be submitted either by personal or by post.

11. Application forms received日后 shall not be considered for selection.

12. The authority reserves the right to not fill any post, withhold the application against any post or even close the application before the last date without assigning any reason.

TEVTA Secretariat

MBA/ MPA/ MBA/ Master's in English/Political Science/Mass Communication from HEC recognized universities/institutions preferably having additional qualification of MPhil in the relevant field with at least 6 years experience in mass communication and holding a good level of communication as well as good writing skills.

MBA/ MPA/ Master's in English/Political Science/Mass Communication from HEC recognized universities/institutions preferably having additional qualification of MPhil in the relevant field with at least 6 years experience in the responsible position in a government/semi government organization /non government local company in handling sensitive matters like secretarial practice, office management, administration affairs/ internal & external communication, protocol making & implementation/public government.

MBA/ MPA/ Master's in English/Political Science/Mass Communication from HEC recognized universities/institutions preferably having additional qualification of MPhil in the relevant field with at least 6 years experience in project evaluation, field assessment, surveying and preparing approved operational financial plans and evidence based research.

M.B. (Finance) or equivalent from HEC recognized universities/institutions with at least 6 years experience in the field of finance management.

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