

	GOVERNMENT OF THE PUNJAB TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY 96-H, GULBERG II, LAHORE PHONE: 042-99263055-59 www.tevta.gop.pk	
	(OPERATIONS WING)	

NOTIFICATION

No. TEVTA/GM-O-II/26-2/Pt/ 327 In pursuance of Government of the Punjab Notification No. SOW-I(S&GAD) Misc/5-4/2005 dated 16.05.2018, the following office timing will be observed in all field offices/institutions working under Operations Wing TEVTA during the Holy Month of Ramazan:-

FOR OFFICES/INSTITUTIONS WORKING 6-DAYS A WEEK

1	Monday to Thursday & Saturday	08:00 AM to 01:00 PM
2	Friday	08:00 AM to 12:00 Noon

SPECIAL COURSES BEING RUN IN TEVTA INSTITUTES

Category	Shift	SOP Approved Timing	Ramzan Timing
IDD Short Course	Morning	8:00 am To 01:00 pm	08:00 am to 11:30 am
	Evening	02:00 pm to 07:00 pm	11:30 am to 03:00 pm
Chinese Language Course	Morning	09:00 am to 01:00 pm	08:00 am to 11:00 am
	Evening	02:00 pm to 06:00 pm	11:15 am to 02:15 pm
	Executive	06:30 pm to 09:00 pm	03:00 pm to 05:00 pm


It is pertinent to mention here that after the end of the Holy month of Ramzan, the said classes will be run as per approved SOP timing and gap of remaining timing will be overcome by the adding 30 minutes time in actual classes timing. Moreover, due to the summer vacation of regular classes, the IDD classes of evening shift will be conducted in morning timing, if the infrastructure & teachers are available in morning shift.

**Dated Lahore, the
May 17th, 2018**

**General Manager
(Operations-I & II)**

A copy is forwarded for information and necessary action to:-

1. All General Managers, TEVTA Secretariat, Lahore.
2. All Deputy General Managers, TEVTA Secretariat, Lahore.
3. All the Zonal Managers, TEVTA Punjab.
4. All the Managers/Directors, TEVTA Secretariat, Lahore.
5. The District Managers TEVTA.
6. SA to Chairperson TEVTA.
7. PS to C.O.O TEVTA.
8. Master File.


Manager (Technical)

Sr. Program 1/1
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